

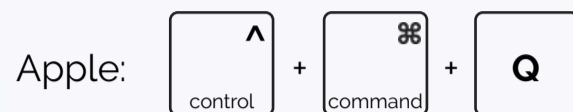
## Suspicious emails? Take a step back and check!

Is there an urgent need, are you asked to open an attachment or to log in?  
If in doubt, call the sender or contact K-Force.



## Do you already know these tips?

Use them in order to work safely digitally!

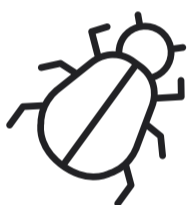


## Help out and lock your PC

Prevent others from using your device and programs, from being able to log in with your data or perform actions. Always lock your device when you walk away or take a break.



**YOUR PARTNER IN CLOUD, IT & TELECOM**



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Sales **sales@k-force.be**  
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General **info@k-force.be**  
Administration **administration@k-force.be**  
Phone **02 380 23 32**  
Mo - Fri 8h - 12h & 13h - 17h



## Never give out your password

Don't trust it when someone asks you for your password by email, messenger, text message, etc. Banks, governments agencies, Microsoft, ... never ask for a password.



Do you nevertheless still need to share passwords, e.g. with colleagues? Use One Time Secret!

[www.onetimesecret.com](http://www.onetimesecret.com)

## Avoid using public WiFi networks. Use 4/5 G instead!

A WiFi network without security (an access key)?  
Hackers can easily listen in and thus steal data.



[www.k-force.be](http://www.k-force.be)